

ANNUAL SUPREME CONVENTION DELEGATE PROCEDURES

1. The Federation/Chapter selects a member in good standing to be a delegate and another member to be the alternate delegate. The names, addresses, home telephone numbers, cell phone numbers, membership numbers and types of membership (associate or insurance), should then be forwarded to the New Jersey State Council Office, to the attention of the Executive Secretary. This should be completed by March 31 of the Columbian Year, because all delegates/alternates must be voted for and approved at the State Convention in May. If the delegate is unable to attend the Supreme Convention subsequent to the State Convention, the State Deputy must be notified immediately, because the alternate delegate does not automatically replace the delegate.

2. The Supreme convention is always held during the first full week of August at different locations. For 2010, the Convention will be held August 3, 4, and 5 in Washington, DC at the Marriott Wardman Park. The first day - Tuesday at 9 AM is the opening Mass which is a beautiful celebration. That afternoon will be the initial business session that you must attend. That evening is the States **formal** dinner (tuxedo/white jacket) is **required**. Wednesday is a full day of business sessions which you must attend and that evening will be the New Jersey dinner at a local restaurant - business casual is the attire. Thursday is a morning business session only which you must attend and the convention closes at Noon.

3. The dress code for the business meetings is suit & tie. This means jacket, dress shirt, slacks, tie and shoes. Do not forget your travel card which is required for entry into the business meetings.

4. The delegate will receive \$400 per day for the 3 convention days, provided that he attends all the meetings - deductions will be made for meetings missed. You will also receive 45 cents (\$0.45) per mile (one-way) for your travel to Washington. You will receive your check for the above noted items at the conclusion of the convention on Thursday.
5. All hotel reservations are handled by and through the Supreme Council. They also handle the reservations for the State Dinner on Tuesday evening. The New Jersey State Council sponsors the Wednesday night dinner and a hospitality room that is available for the three days of the convention. There is a separate charge for this dinner and the hospitality room plus we usually purchase shirts for all attendees for a nominal fee.
6. There will be a meeting at the Iselin Council #3639 on either Tuesday, May 18 or Wednesday, May 19, 2010 at 8 PM. It is highly recommended that you plan to attend this meeting because all necessary paperwork will be distributed for reservations and all your questions will be answered. You will be advised of the exact meeting night as the time gets closer.
7. You are responsible for making your own transportation arrangements to the convention and you must be on board for the Mass on Tuesday morning. We suggest that you arrive on Monday and can depart in the afternoon/evening on Thursday.